

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
WASTEWATER MANAGEMENT PLAN (WMP) APPLICATION
COMPLETENESS CHECKLIST**

Below are the submission requirements for a complete application for a new WMP/WMP Update. Please read each section and check each area after you have fully completed or compiled the information for each applicable requirement.

This application is a request for:

- ☐ 1. WMP/WMP Update Application Form.
 - ☐ Signed and Completed WMP/WMP Update Application Form
 - A Pre-Application Meeting was held on _____ or was
 - ☐ Not Requested.
- ☐ 2. Submitted application concurrently to or as directed by Designated Planning Agency (DPA) procedures, if applicable.
 - ☐ No DPA exists for the project area.
- ☐ 3. Certification by the Wastewater Management Planning Agency.
- ☐ 4. Evidence of notification or consultation with affected governmental agencies as required under N.J.A.C. 7:15-5.22.
 - _____ Number of agencies notified
- ☐ 5. Complete WMP/WMP Update (6 copies or as directed in the Pre-Application Meeting)
 - ☐ Title Page
 - ☐ Table of Contents
 - ☐ Introduction
 - ☐ Summary of Significant Actions
 - ☐ Discussion of existing/future wastewater facilities, including facilities tables.
 - ☐ Summary of Environmental Assessment Analyses (see below)
 - ☐ Discussion of Justification of the Service Area Delineations

- ☐ Maps
 - ☐ Wastewater Management Planning Area
 - ☐ Existing Wastewater Facilities and Wastewater Service Areas
 - ☐ Future Wastewater Facilities and Wastewater Service Areas
 - ☐ Zoning/Master Plan
 - ☐ Environmental Constraints
 - ☐ Environmental Features
 - ☐ Highlands
 - ☐ Water Supply Purveyor
 - ☐ U.S.G.S. Topography Map Delineating Project
 - ☐ Site Plans

- ☐ 6. Environmental Analyses/Assessments Document (a minimum of 3 copies will be required)
 - ☐ Environmental Constraints/Build-Out Analysis
 - ☐ Nonpoint Source Pollutant Loading Analysis
 - ☐ Point Source Pollutant Loading Analysis
 - ☐ Depletive/Consumptive Water Use Analysis
 - ☐ Riparian Corridor Analysis
 - ☐ Endangered/Threatened Species Analysis
 - ☐ Alternatives Analysis
 - ☐ Other

Applications shall be submitted to:
 New Jersey Department of Environmental Protection
 Division of Watershed Management
 Bureau of Watershed Regulation
 PO Box 418
 401 East State Street
 Trenton, New Jersey 08625-0418